February 5ᵗʰ, 2019

BSA Summer Camp:
Reports

Housekeeping

- ✓ We will keep this to 45 minutes or less
- ✓ Submit questions using the GoToMeeting question panel on the right
- ✓ The video will be posted online tomorrow

Key Reports

✓ View Registration
  ✓ All Registrant Information:
    ✓ Returns one row per registrant per session and per session event
    ✓ Each row contains registration, over all registration form and registrant specific form information
  ✓ Without Form Information
    ✓ Returns one row per registrant per session and per session event
    ✓ Each row contains registration information
  ✓ Without Registrant Information
    ✓ Returns one row per session and per session event
    ✓ Each row contains registration, over all registration form information
  ✓ Without Registrant and Form Information
    ✓ Returns one row per session and per session event
    ✓ Each row contains registration, over all registration form information

Understanding the Data

✓ Using reports requires that you understand the forms attached to the program.

✓ **ParentID** – the value of the parent activity. Often used in filter to exclude or include the parent activity (i.e. the week of camp). ParentID = 0 returns only the parent activity whereas ParentID <> 0 return only the session events.

✓ **Price Group** – if used it display the type of group (i.e. In Council or Out of Council).

✓ **Balance** – amount due for the registration

Reports

✓ Registration Details Formatted – essentially a copy of the receipt.
✓ Registration and Payment Summary – list of registration and their balance due
✓ Session Event Registration Summary – list of session events with the number waitlisted, registered and capacity.
✓ All Session Event
  ✓ Roster
  ✓ Roster with completion requirements
✓ Unit Schedule
✓ Session Completion Awards
✓ All Session Events by Unit

Session Events Registration Summary